

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

February 26, 2024 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others present: Attorney Erik Peck and April Schrader, Administrative Assistant, Road and Bridge District (Palos)

Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

Reports of and Communications from Township Officials

A. Supervisor/Treasurer

Supervisor Schumann stated that the officials need to decide on a date to begin working on the Decennial Committees. She has a good example of something the Board could use. Currently AARP people are at the office working on taxes for residents that come under their restrictions. When they finish Palos Hills residents, they will do taxes for other township areas.

B. Trustees

Trustee Jeanes

Trustee Jeanes stated she did not have a report for the Board.

Trustee Woods

Trustee Woods stated that Budget time is coming up. He would like to authorize a matter for the next Board meeting concerning employee compensation so that they will not have to be retro paid.

Trustee Riley

Trustee Riley had one question about finances. His question was answered.

Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of January as follows:

Cholesterol	\$ 130.00
Health Service Fees	\$ 275.00
Total	\$ 405.00

Supervisor Schumann discussed sick visits at the Health Service.

C. Highway Commissioner

Highway Commissioner Adams reported that his bills were very high and the bills for salt were also relatively high. There was a great deal of snow and ice issues this winter which caused him to buy an extensive amount of salt.

Attorney Peck discussed the 133rd Street drainage project from last year. The Highway Department received a grant from MWRD. The Board agreed to pay for half of the expenditures that were above what the Highway Commissioner received. The MWRD grant was \$98,126.00. The Highway Commissioner's total expenditure was \$88,328.25 and this amount is above the \$98,328.25 he received. The Board will pay half of \$88,328.25, and that will be a motion on the agenda for the next meeting.

D. Clerk

Clerk Nolan reported that the Board members and officials will receive their Statements of Economic Interest on their computers around March 23 or 24. They are due back by May 1, 2024. No changes in addresses were provided to her.

She discussed the Paid Leave Act and distributed several notes on the topic. The Township provides everything the staff needs. This law was basically written for business and other entities.

Clerk Nolan discussed some notes from her last Clerk's meeting. The Annual TOCC Annual Conference is June 13, 2024. There will be eight outreach sessions. All townships are asked that as many officials and staff attend as possible. It includes a dinner also. She discussed public release outreach coordinators. Townships hire these people to do newsletters and things on social media, etc. The Board could consider this for the future. Election Day is a school holiday. When you vote your ballot a picture will be taken of it.

Clerk Nolan discussed the new Notary laws. Notaries prevent fraud and forgery. A notary is an official witness. There are now three types of notaries.

1. Traditional
2. Remote
3. Electronic

When your notary license expires there are new requirements. If you want to remain a notary you must take a three-hour course, and pass a test given by the Secretary of State. You must get 85% on the test and there is a cost. Information can be found on the Secretary of State's website. The notaries must now keep a book of what they notarize, and they must keep it for five years after the expiration date of their notary license. More can be found on the website.

E. Attorney

Attorney Peck did not have a report for the Board.

Consent Calendar

- A. Approval of Palos Township Board Meeting Minutes of January 22, 2024
- B. Audit and Approval of Town Fund Bills and Warrants Dated March 1, 2024
- C. Audit and Approval of Road and Bridge Bills and Warrants Dated March 1, 2024
- D. Approval of General Assistance Fund Bills Dated March 1, 2024

Trustee Woods moved to approve the Palos Township Board Meeting Minutes of January 22, 2024, the audit and approval of Town Fund Bills and Warrants Dated March 1, 2024, the audit and approval of Road and Bridge Bills and Warrants Dated March 1, 2024, and the approval of the General Assistance Fund Bills Dated March 1, 2024. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Action on Items Removed from Consent Calendar

There were no items removed from the Consent Calendar.

Legislation and Action Items

There was no legislation and action items.

Other Business for Discussion Only

There was no other business for discussion only.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session (if determined necessary)

No motion was made to enter Executive Session.

Action on Items from Executive Session

There was no action on items from Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:06 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

**Clerk
Palos Township**